

Oasis Academy Short Heath

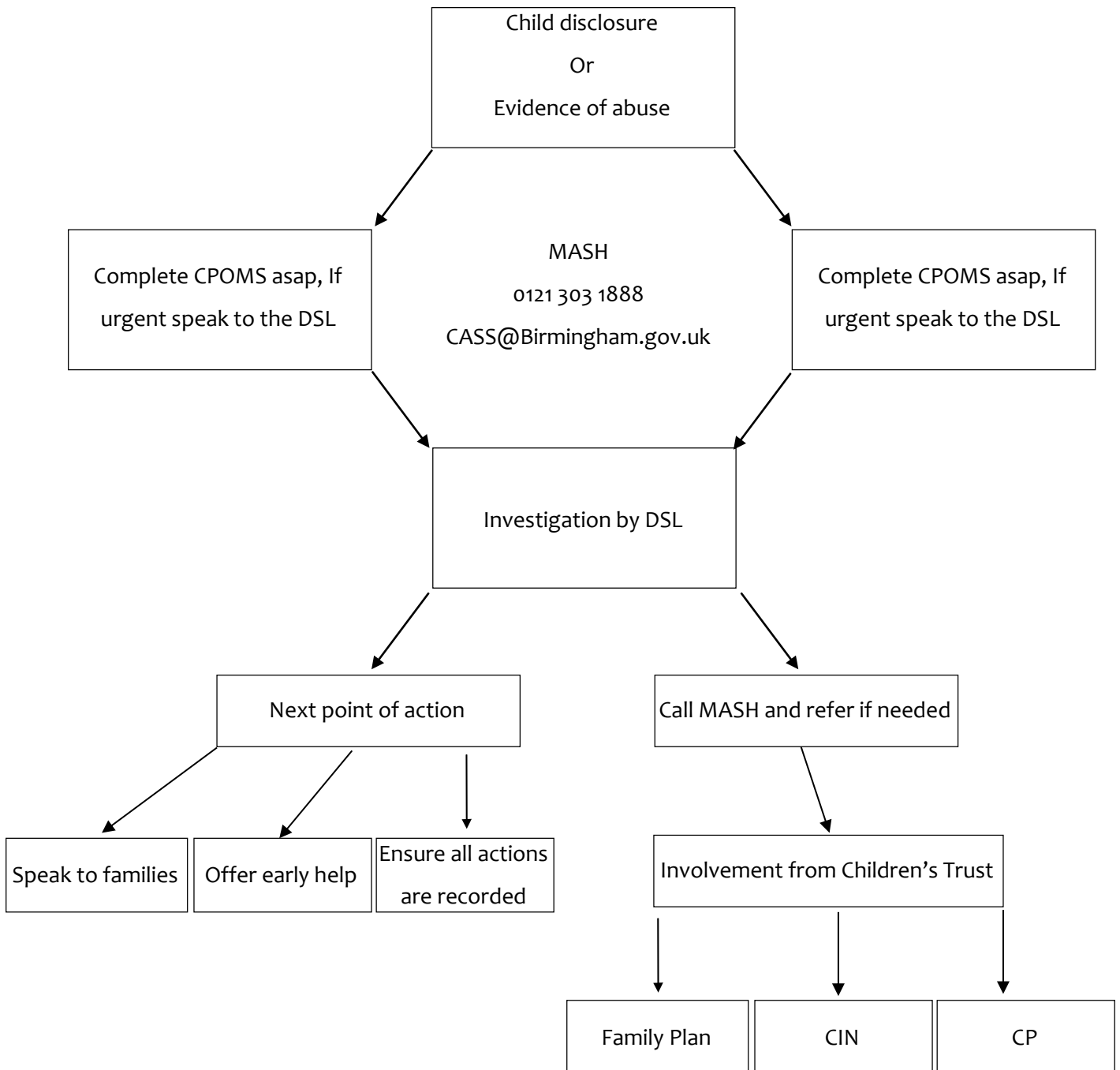
Safeguarding Policy

2018

Aim

- To ensure that every child feels safe.
- To ensure that all staff are fully aware of procedures to follow during a safeguarding incident.

Procedure



All Safeguarding concerns at Oasis Academy Short Heath School must be reported as soon as possible to Mrs. Pam Atwal (DSL) or to the Deputy Designated Safeguarding Lead's Mrs. Michelle Lee and Mr. Joe Darnley.

The member of the Governing Body with responsibility for Safeguarding is Mrs. Catherine Preece.

Pupils in the care of the Local Authority are referred to as Looked After Children (LAC). The staff member responsible for these pupils is Mr. Joe Darnley.

What to report

- Disclosures from adults or children.
- Changes in behaviour which cause concerns eg aggressive behaviour or very emotional
- Unexplained bruising on any part of the body
- Abuse

Categories of abuse

- Neglect : persistent or severe neglect or failure to protect a child from exposure to any kind of danger, including cold or starvation, or extreme failure to carry out important aspects of care, resulting in the significant impairment of a child's health or development, including non-organic failure to thrive
- Physical abuse or injury: actual or likely physical injury to a child or failure to prevent physical injury (or suffering) to a child including deliberate poisoning, suffocation and Munchausen's syndrome by proxy
- Sexual abuse: actual or likely sexual exploitation of a child. The child may be dependent and/or developmentally immature
- Emotional abuse : actual or likely severe adverse effect on the emotional and behavioural development of a child caused by persistent or severe emotional ill-treatment or rejection

When to report

“If it isn’t on CPOMS – it didn’t happen.” If you are uncertain if a situation needs reporting – report it. Your information may be a piece of a bigger picture which will be put together by the DSL. The DSL will have access to all of the family’s history.

Roles and Responsibilities

All adults must:

- Know who the DSL and the Deputy DSL’s are and who to report any concerns to
- Treat confidential information from a child sympathetically and never give an undertaking of confidentiality
- Report all incidents or concerns to the DSL and write up the incident on CPOMS asap
- Challenge the DSL’s if not satisfied with the follow up actions of a reported incident

The Class Teacher:

- Must have regular CP training
- Needs to know if a child in their class has a Child Protection Plan, or involved with any other external agencies
- Gives the DSL information about the child to report to multi agency meetings
- May be asked to assist in safeguarding meetings

The Designated Senior Safeguarding Lead must:

- Have regular training on CP issues and practices
- Ensure that all adults are aware of procedures
- Keep full and accurate records of all reported incidents
- Pass relevant information to the next school while keeping all original documentation
- Attend CP and multi-agency meetings when possible
- Carry out Early Help for families that do not meet the Right Help Right Time threshold

The Principal must:

- Ensure that the Safeguarding Policy is regularly reviewed and presented to the Governing Body
- Be fully trained in CP issues and practices
- Liaise regularly with the DSL
- Ensure that all staff and governors receive regular CP and Team Teach training
- Ensure that all adults have an up to date CRB check

The CP Academy Councillor must:

- Report to the Governing Body on CP issues
- Liaise with the Head Teacher on CP issues
- Receive regular CP training
- Challenge the Head Teacher in the capacity of critical friend

The Designated Safeguarding Lead must:

- Have regular training on CP issues and practices
- Monitor the work of the Deputy Designated Safeguarding Lead's
- Liaise with the DSP on major incidents

Parents:

- Are kept informed when a referral is made to Children's Trust (When safe to do so)
- Will attend Safeguarding meetings i.e. Family plan, C.I.N or Child Protection

Children's Trust:

- Give advice to the DSL
- Follow up referrals in a timely manner
- Keep the school informed of progress with families
- Invite representatives of the school to meetings

Police:

- Support Children's Trust in their investigations
- Support the school if there is evidence of immediate danger

Investigating

If a child makes a disclosure to an adult there are a number of principles to keep in mind.

- Never give an undertaking of confidentiality
- Do not ask leading questions but use words like "Tell me what happened."
- Listen to what the child has to say
- Support the child as necessary eg provide alternative play time
- Record the conversation on CPOMS – Stick to the facts not your opinion
- Discuss with the DSL

If an adult notices signs of abuse they must:

- Record the concerns on the CPOMS asap

The DSL will investigate further and take action if needed

Recording

CPOMS must be updated daily – it is also your responsibility to check CPOMS throughout the day for any notifications.

Position of Trust

A person in a position of trust refers to anyone who carries out work on behalf of an agency and has access to children or privileged information about children as part of their work. In the event of concerns about a person in a position of trust the school must contact the Local Authority Designated Officer (LADO Team)

Ladoteam@Birmingham.gov.uk

Lado.Secure@Birmingham.gcsx.gov.uk

Tel: 0121 675 1669

Policy updated by Pam Atwal

September 2018

Streetly Road
Erdington
Birmingham
B23 5JP
Principal:
Mrs. Michelle Lee
B.Ed(Hons), NPQH



Telephone School:
(0121) 373 6056
Fax: (0121) 382 1086
Telephone Nursery:
(0121) 350 7689

www.oasisacademyshortheath.org
Email: info@oasisshortheath.org

THIS FORM MUST BE COMPLETED, DATED AND SIGNED BY MEMBERS OF STAFF WHO IDENTIFY POSSIBLE SAFEGUARDING CONCERNS

(See LEA Safeguarding Procedures Section 6.1)

1. All safeguarding concerns **must be reported immediately** to the Designated Senior Person for safeguarding.
2. **Record facts and do not make judgements** (state dates, times, places, actual words used, what was observed, who was present, questions asked etc.)
3. If support is needed filling in this form do not delay, the DSP will help you.
4. Any concerns about staff should be reported directly to the Principal/Head of Service. Concerns about Principals should be reported directly to the LEA Safeguarding Lead Officer (see below)

The Designated Senior Person for safeguarding is: Mrs. Pam Atwal
If she is not available contact: Mr. Joe Darnley or Mrs. Michelle Lee

Details of incident

Date of incident: _____

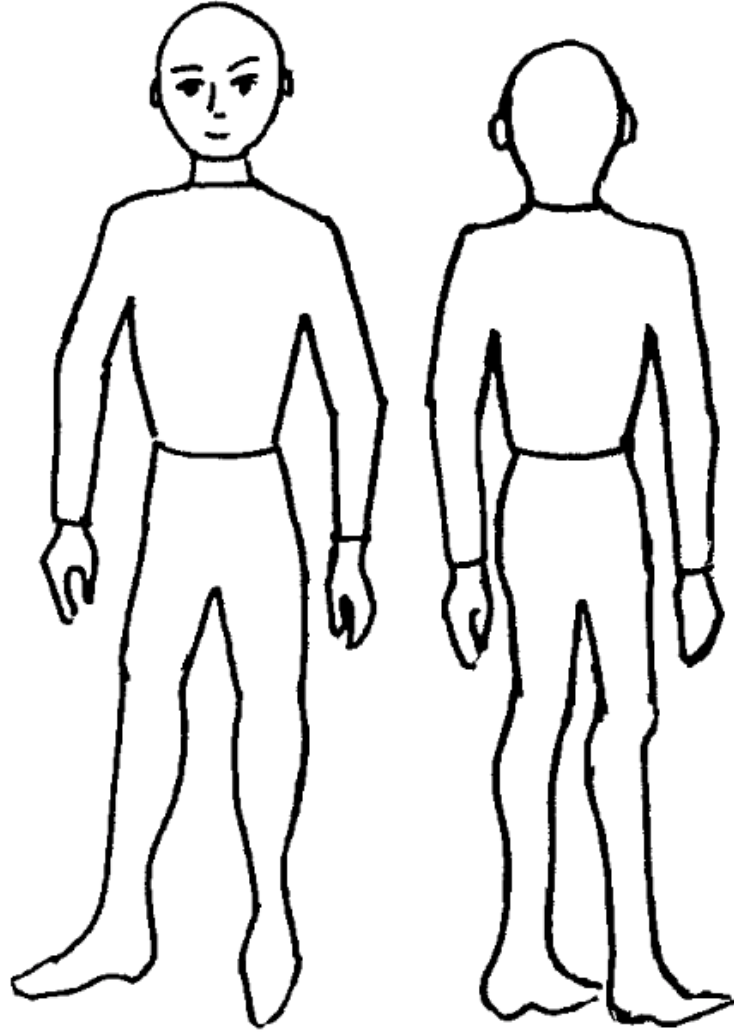
Child: _____

Class: _____

Signed: _____

Date: _____

(ATTACH AND SIGN ADDITIONAL PAGES IF NEEDED)
INDICATE POSITION OF ANY MARKS OBSERVED BELOW



Action taken by Designated Senior Person / Principal

Signed: _____

Date: _____