

Mobile Phone Policy

AIM

To provide all members of the school community with a clear guideline for the use mobile phones on school premises.

Adults

Adults who bring a mobile phone to school must keep it in a safe place.

Any adult working with the children must not use their mobile phone to contact anyone or answer the phone during that time.

Emergency calls during child-contact time must be directed through the school office.

Misuse of the mobile phone on school premises can result in disciplinary action taken by the school. There is an exception when members of staff are on school trips etc. outside of school supervising children. Mobile phones are then to be used when necessary to contact the school office.

Pupils

Pupils are encouraged not to bring a mobile phone to school. If pupils do bring a mobile phone to school they follow this procedure:

Pupils phones in school

1. The pupil takes the phone to the school office at 8.55 when the bell goes.
2. The phone is kept in the school safe throughout the day.
3. The pupil collects the phone at 3.20 from the school office and takes it home.

Sanctions

Sanctions will be administered if school rules concerning mobile phones are not adhered to.

Phones which are not handed in to the school office will be confiscated and parents will be contacted.

Phones brought to school – 1st time

- Phone is confiscated immediately.
- Parents are contacted.
- 2 day detention.
- Warning not to repeat.

Phone brought in again – 2nd time

- Phone confiscated immediately.
- Parents contacted.
- 5 days detention.
- Warning not to repeat.

Phones brought in 3rd time

- Phone is confiscated.
- Parents contacted.
- 1 day internal exclusion.

Other forms of misuse

- Sanctions to be decided as they occur.